



Interview with Bouwbedrijf Beneens on Document Capture: *“The right information, always available”*

The approval of a purchase invoice that takes forever? Missing invoices compromising efficient budget control? That’s not the case at Bouwbedrijf Beneens. The construction company relies on Document Capture to digitize all incoming invoices and process them in a digital workflow. Document Capture helps Beneens to save time and gain efficiency, not only in accounting, but also in the field, at the construction site.



Bouwbedrijf Beneens is a family-owned construction company based in Olen, Belgium. The company’s main focus is general construction, interior and shop decoration, as well as the construction of school and commercial buildings. Other activities of the group include aluminum solutions for windows and HVAC. Beneens employs about 135.

At Beneens’s administrative department, Document Capture has become an indispensable part of the company’s day-to-day business. “We process over 1.000 incoming invoices every month”, said Mrs. Adriaensen, who works at Beneens’s administrative department. “To speed up the approval process and to be able to handle the growing number of invoices with the current team, we needed a solution that would offer a higher level of automation.”

Eef Adriaensen, Bouwbedrijf Beneens: “Document Capture has become an indispensable part of the company’s day-to-day business, as we process over 1.000 incoming invoices every month.”

Integration with NAV

To reach that goal, Bouwbedrijf Beneens replaced the solution for the scanning of incoming invoices it had been using for almost ten years. But the company had one important prerequisite: the tool had to allow easy integration with Microsoft Dynamics NAV. Astena – the Microsoft partner that implemented Dynamics NAV at Beneens – suggested the adoption of Dime Document Capture. “The tool easily exceeded our expectations”, Adriaensen continued. “Document Capture delivered the automation we were looking for.” Purchase invoices arrive at Beneens on paper. Once they are scanned, Document Capture’s OCR functionality automatically puts the right information from the paper invoice into the right digital fields, eliminating most of the manual work that used to be necessary to convert invoices from paper to digital. Adriaensen: “When the invoice is available as a digital file, all we need to do is allocate the costs to the project the purchase was made for. When the invoice is officially booked into Dynamics NAV, the approval process begins.”

Document Capture manages the approval process using an electronic workflow. This way, the solution offers a number of benefits. Project managers - of a construction company, for example - can approve payment of the invoice regardless of where they are or what device they are using - pc, tablet or smartphone. Instead of having to stop by the office to approve the invoices for the orders they commissioned, they can do so while

they are on the road or at work at a construction site. At the same time, the managers always keep a clear view on the details of the invoice. They can even consult the scan of the actual paper invoice. If necessary, the workflow allows them to add comments and leave feedback for the accounting department. The digital workflow speeds up the approval process significantly. Eventually, the faster payment of the invoices is often rewarded with a discount and leads to the quicker delivery of materials, avoiding delays at the construction site.



Everybody saves time

Using digital versions of the incoming purchase invoices - including the workflow for the approval process - allows Bouwbedrijf Beneens to save time. “Document Capture adds convenience and increases efficiency throughout the process”, said Adriaensen. “It’s not only about the project managers saving time throughout the approval process. It’s also about our colleagues who are dealing with calculating the final budget for a construction project, as well as our colleagues in accounting and controlling.” Whenever a question arises about a purchase, it only takes a couple of seconds to retrieve the right purchase order and purchase invoice from the system. At Bouwbedrijf Beneens, answering such a question no longer means going through tons of paper documents in invoice folders. All the right information is always available, just a few clicks away.

pictures: Liesbeth Goetschalckx